

## RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR  
MEETING OF THE BOARD OF DIRECTORS OF  
THE FOREST VIEW ACRES WATER DISTRICT  
AND THE BOARD OF DIRECTORS OF THE  
WATER ACTIVITY ENTERPRISE  
HELD  
OCTOBER 22, 2009**

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, October 22, 2009, at 6:00 p.m., at the Monument Sanitation District, 130 2<sup>nd</sup> Street, Monument, Colorado. This meeting was open to the public.

### ATTENDANCE

In attendance were Directors:

Richard Crocker  
Eugene Ashe  
Anne Bevis  
Steven Keefer

Absent was Eckehart Zimmermann whose absence was excused.

Also in attendance were:

Joel Meggers; Community Resource Services ("CRS")  
Erik Tameler; SouthWest Water Company

### ADMINISTRATIVE MATTERS

Director Crocker called the meeting to order at 6:00 p.m. Mr. Meggers distributed for the Board's approval of the proposed agenda.

Following discussion, upon motion duly made by Director Ashe and seconded by Director Bevis, vote was taken and the agenda was approved unanimously.

### MINUTES

The Board reviewed the minutes of the September 24, 2009 Board meeting. Approval of the minutes was deferred until the next Board meeting as Director Bevis had some changes.

### CERTIFICATION OF DELIQUENCIES

Mr. Meggers reported that delinquent customers had been notified that a public hearing would be conducted at this meeting regarding

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certification of delinquent accounts to the El Paso County Treasurer for collection. Director Crocker opened the public hearing to discuss certification of delinquent accounts. There being no public present to comment on the delinquencies, the public hearing was closed. The Board reviewed the list of delinquent accounts. After review, Director Bevis moved that the manager certify the delinquent accounts to El Paso County for collection pursuant to statute. Upon second by Director Ashe, vote was taken and motion carried unanimously.

### PUBLIC HEARING 2010 BUDGET

Mr. Meggers reported that proper publication had been made to allow the Board to conduct a public hearing to adopt the District's 2010 budget. Director Crocker opened the public hearing. There was no public in attendance to comment on the proposed 2010 budget, and the public hearing was closed.

The Board directed staff to make the following changes to the budget:

- Legal line items – All special legal items should be booked in the Enterprise Fund; legal services related to the administration of the District should be booked in the General Fund; and legal expenses that are related to improvement projects should be booked to the Capital Fund.
- Add 2 PRV and 3 flow meters for \$35,000 in 2010.
- Add \$5,000 for water supply study.
- Reassess cost allocations for the two grant projects.
- Reduce debt fee by dropping the reserve to one year's payment and utilize the reserve to make the final debt payment. Develop and bring to the next meeting the debt fee reduction analysis for the Board's review.

The Board will formally adopt the 2010 budget at its November regular meeting.

### LEGAL ITEMS

Wilde Property Update – The District is currently waiting on a ruling from the judge.

1985 Agreement and the 2004 Amendment – Director Bevis recommended that the Board send a reply letter in response to the letter from the Nevin's attorney.

Potential Unauthorized Taps – The Board directed staff to send follow-up letters to the first two properties at 18110 Stoneview

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Road and 17060 Oxbridge Road. In addition, the Board directed staff that 18660 and 18650 Cloven Hoof Drive be added to the possible unauthorized tap list and to pursue the two lots as the next properties on the list. Inspection of the properties are to be coordinated with Director Crocker, Eric Tamerler and Brenda Smith.

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### OPERATIONS REPORT

Monthly Operations Report - Mr. Tamerler presented the September/October operations report for the Board's review, a copy of which is attached to these minutes and incorporated herein.

Review of Monthly Production Report – This item was deferred until next month's meeting

SWTP Improvements by RG Engineering – RG is proceeding with the design of improvements to the SWTP. These improvements will enable the WTP to operate at lower and more controlled pressures. After the design is completed, RG will pursue a construction approval from the Colorado Department of Public Health and Environment.

Removal and Replacement of SWTP Filters by Aqueous - The filters have been ordered but have not been received to date.

Valves and Flow Meters Project – Director Crocker deferred is item to a future Board meeting.

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### DIRECTOR'S ITEMS

Update of Mount Herman Natural Gas Drilling – Director Bevis presented an update by reviewing the statement of reasons included in the Board packet.

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### CAPITAL ITEMS

Storage Tank Improvement Project – This item is deferred until the next Board meeting.

Transmission Line Realignment – This item is deferred until the next Board meeting.

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OTHER BUSINESS No other business was brought before the Board.

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### FINANCIAL MATTERS

#### Payment of Claims

Mr. Meggers requested that the Board consider payment of the claims represented by check numbers 2368 - 2382, totaling \$41,007.39. Director Ashe moved that the Board approve the payment of claims as presented. Upon second by Director Bevis, vote was taken and motion carried unanimously.

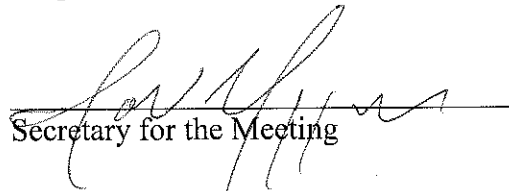
#### Financial Statements

The Board reviewed the financial statements for the period ending September 30, 2009. The Board accepted the unaudited financial statements as presented.

### ADJOURNMENT

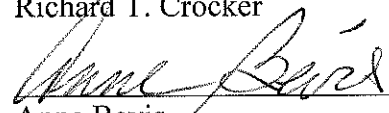
There being no further business to come before the Board, upon motion duly made by Director Ashe, seconded by Director Bevis, the meeting was adjourned at 8:20 p.m.

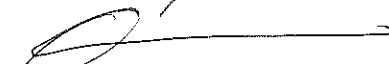
Respectfully submitted,

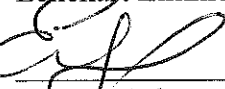
  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL  
OCTOBER 22, 2009 MINUTES OF THE FOREST VIEW  
ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS  
SIGNING BELOW:

  
Richard T. Crocker

  
Anne Bevis

  
Eckehart Zimmermann

  
Eugene Ashe

  
Steven Keefer

## **Forest View Acres Water District**

### **Operations Report – November 18, 2009**

Prepared by Erik Tameler, Southwest Water Co.

#### **Sampling:**

- The required samples were collected for Routine Coliform, Nitrates, and Disinfectant byproducts. Received results are inside the yellow folder in the Arapahoe treatment plant.

#### **Treatment Plants:**

##### **Arapahoe Water Plant:**

- The plant has been operated lately due to turbidity issues with the SWTP. The plant has been running well (98gpm w/ 26' water above the pump). We have been monitoring the plant continuously during operation and have not had any problems other than during start-up as discussed in a previous meeting.
- As requested by the BOD, AmWest was consulted regarding running the plant at a reduced flow rate. This would not be feasible unless a VFD was installed for the booster pump. Also, this could cause issues with delivering sufficient pressure to send the water to the booster station. If the BOD wishes, we can pursue this further.

##### **Transmission Line/Booster Station:**

- Normal Operation.

##### **Surface Water Plant:**

- The plant ran well for about 1 month after raking the secondary filters. At this time, we are having premature breakthrough of the secondary filters, causing elevated turbidity levels after 18 hours or so from backwash. This has made it difficult to keep the plant running, as the auto shut-off feature causes the plant to go off line during these turbidity excursions. The plant has been off-line since (11/6).

#### **Distribution system:**

- Several meter replacement Work Orders were completed.
- The damaged fire hydrant on Rockbrook Dr. can be repaired for the price of replacement parts. A representative from Dana Kepner Co. is willing to meet me at this location to work on the hydrant free-of-charge. A determination of required parts will have to be made at the time of service.